

PAT Volunteer Team Visit Agreement

Pets As Therapy brings regular animal companionship to people in hospitals, hospices, nursing homes and prison and fosters reading confidence in children in schools with or through visits from volunteers and their registered, temperament-tested pets.

For insurance purposes, all establishments receiving visits from PAT Volunteer teams must be registered with us. Online registration is easy, it takes a couple of minutes and can be accessed [via this link](#).

PAT Volunteer Team Visits – Summary terms and conditions

Pets As Therapy asks that the establishments agree to ensure that our volunteers and their PAT pets are treated with respect and dignity during their visits. They are bound by our PAT policies and procedures. They should never be asked to contravene these or put their PAT pets or themselves at risk in any way.

- PAT volunteers will bring one registered PAT pet only on each visit. Our volunteers are not insured to visit with an unregistered pet or multiple animals.
- Establishments must make the PAT volunteer aware of all Health and Safety procedures and regulations that they are required to follow.
- In the interest of animal welfare, each PAT Volunteer visit must be no longer than 2 hours.
- The Establishment should nominate a designated member of their staff as a point of contact to direct and support our volunteer.
- PAT Volunteer Teams must be supervised by a member of the establishment's staff at all times during their active visits and never left alone with a recipient.
- PAT Volunteers are instructed to refuse unsupervised situations and remove themselves from any visit situation where supervision is inadequate.
- The PAT Volunteer will keep their PAT dog on a lead at all times to ensure that they have control of their pet in any circumstances.
- The PAT volunteer and their pet must display the correct photographic PAT ID badges as issued by the Charity.
- The Establishment must check that the PAT volunteer's badge is still in date and valid. Volunteers with old badges are no longer covered by PAT insurance.

In the event that there is an incident where a PAT volunteer or their pet is involved, they are required by Pets As Therapy to notify Head Office.

If you require a copy of the Volunteers Handbook or any other information or have any concerns which you would like to discuss, please call Head Office on 01865 671440.

RISK ASSESSMENT

IDENTIFYING THE RISK	RISK RATING	CONTROL MEASURES	OUTCOME
COVID-19 - Contact with others	Medium/ Low	<p>PAT volunteer and establishment must adhere to the latest government COVID-19 guidelines at all times.</p> <p>Establishments must undertake a risk assessment for volunteers signed by whomever is responsible for the implementation of COVID-19 precautions in the establishment and by the volunteer. If the establishment has additional testing or PPE requirements, they must supply to the volunteer.</p> <p>If PAT volunteer returns a positive test, they must cease visiting for 10 days, no visits can be undertaken during this time. The PAT volunteer must inform their establishment if they return a positive test.</p>	Low
Risk of spreading virus or bacterial infection via contact with PAT Pet	Low	<p>The establishment must implement, and the PAT volunteer must comply with all hygiene measures to limit spread as laid out in the current government guidelines.</p> <p>Members of staff, patients, residents and students must observe normal hygiene measures when before handling the PAT pet i.e. wash/sanitise their hands before and after contact with a PAT pet.</p> <p>The PAT volunteer must ensure that there is no 'casual' contact with their pet as they move around the establishment. This will help minimise the risk of transmission of any unwanted pathogens.</p>	Low
Will the volunteer be exposed/come into contact with any specific/unusual hazards/risks	Low	<p>Ensure that the volunteer is informed of these risks and precautions necessary.</p> <p>Ensure that a risk assessment exists for the particular hazard.</p>	Low
Members of staff inexperienced around dogs	Low	<p>The PAT volunteer will control the dog at all times in accordance with the Pets As Therapy volunteer handbook.</p>	Low
<p>Hygiene issues from dogs</p> <p>Allergies to dogs</p>	Low	<p>Only registered Pets As Therapy Dogs to be involved as they are vaccinated, wormed and flea protected in accordance with Pets As Therapy Policy.</p> <p>Recipient to use hand gel after touching dog.</p> <p>Owner to ensure dog has opportunity to relieve itself outside premises.</p>	Low

We hope that you will receive many visits from our very special volunteers and their companion animals and that all your staff and patients/clients will feel the proven benefits of our service.

Pets As Therapy is a charity registered in England & Wales number 1112194 and in Scotland number SC038910.

We are a company limited by guarantee registered in England & Wales, number 5311186,
registered office: Hampden House,
Monument Business Park,
Warpsgrove Lane,
Chalgrove,
Oxfordshire, OX44 7RW.

Pets As Therapy (PAT) is a fully self-supporting charity. We rely solely on the hard work of our visiting volunteers, the generosity of fundraisers and the support of corporate sponsors. If you would like to make a donation to support Pets As Therapy, there are four easy ways to do so:

- 1) BACS – Electronic Bank Transfer to NatWest,
Account No: 70057605,
Sort Code: 53-61-55
please include your establishment name in the payment reference so we are able to acknowledge your donation.
- 2) Via our website <https://petsastherapy.org/information/support-us/donate>
- 3) By credit card over the phone, please call 01865 671440.
- 4) By cheque, payable to Pets As Therapy

Many thanks, your donation will help us to continue to support our communities.

PETS AS THERAPY

VISIT CONFIRMATION AND ACCEPTANCE – PAT7

Please complete and sign as confirmation that you have read the PAT Volunteer Team Visits Agreement and Risk Assessment and agree to the conditions as laid out in this document.

ONLY FORMS SIGNED BY THE A MEMBER OF THE ESTABLISHMENT MANAGEMENT TEAM OR ESTABLISHMENT VOLUNTEER COORDINATOR WILL BE ACCEPTED AS A VALID AGREEMENT.

ESTABLISHMENT DETAILS	BLOCK CAPITALS PLEASE
ESTABLISHMENT NAME:	
POSTCODE:	ID NO:
CONTACT NAME:	POSITION:
EMAIL:	TEL NO:
SIGNATURE:	DATE:
VOLUNTEER DETAILS	BLOCK CAPITALS PLEASE
NAME:	
PAT REFERENCE NO:	PET'S NAME:
SIGNATURE:	DATE:

Please return the signed form by email to:
reception@petsastherapy.org

or by post to:

Reception (Ref: PAT7)
Pets As Therapy
Hampden House
Monument Business Park
Warpsgrove Lane
Chalgrove
Oxfordshire OX44 7RW